



215 NW 16th Street  
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### Inside Back Panel

# 11x8.5 Z Fold

folds to 3.66x8.5

Place this template in a separate layer  
in your layout program and delete or turn off  
before sending/exporting your file.

To use this template for the backside  
of your print project, flip it horizontally.

### Inside Panel

### Front Panel

#### Copy margins

We recommend keeping copy 1/8" in from fold lines in most cases.

#### Margin

For best results keep text and images that must be seen and read between a minimum of 1/8" and 1/4" from edge of page.

#### Bleed

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (red) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

#### Trim

Edge of page.

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Edge of page.

fold

fold