



215 NW 16th Street  
Pompano Beach, FL 33060  
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**Back Panel**

**Front Panel**

## 25.5x11 Half Fold

Folds to 12.75x11

Place this template in a separate layer  
in your layout program and delete or turn off  
before sending/exporting your file.

To use this template for the inside  
of your print project, flip it horizontally.

**Bleed**

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (red) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

**Copy margins**

We recommend keeping copy 1/8" in from fold lines in most cases.

**Margin**

For best results keep text and images that must be seen and read between a minimum of 1/8" and 1/4" from edge of page.

**Trim**

Edge of page.