



215 NW 16th Street  
 Pompano Beach, FL 33060  
 1-800-480-8650

**Inside Panel**

(this panel is 1/16" smaller than front and back panels)  
 6.3125" wide

**Inside Panel**

(this panel is 1/16" smaller than front and back panels)  
 6.3125" wide

**Outside Back Panel**

6.375" wide

**Outside Front Panel**

6.375" wide

**25.5x11 Double Parallel Fold**

**folds to 6.375x11**

**Actual Size is 25.375x11**

Place this template in a separate layer  
 in your layout program and delete or turn off  
 before sending/exporting your file.

To use this template for the inside  
 of your print project, flip it horizontally.

**Bleed**

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (red) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

**Copy margins**

We recommend keeping copy 1/8" in from fold lines in most cases.

**Margin**

For best results keep text and images that must be seen and read between a minimum of 1/8" and 1/4" from edge of page.

**Trim**

Edge of page.

